

ADMINISTRATIVE COUNCIL MEETING MINUTES (On Zoom)
July 3, 2022

Members present: **Rev. Ruth Merriam, Dick Merriam, Dwight Cooper (chairperson), Kitty Cogley, Rusty Greenleaf, Kay Gregory, Phil Garwood, Cheryl Ramsay**

Guests: Pat McKee and Wendy Vigue

An urgent Administrative Council meeting was called, via email, from Chairperson Dwight Cooper to discuss the purchase of audio-visual equipment for the church.

Background information from the 5/31/2022 Administrative Council meeting: *The exercise group, The Sole Sisters, who use Fellowship Hall, have lost their instructor and are looking for a new one. In the meantime, they've asked if the church could continue to store some of their equipment. They are considering purchasing a big screen TV (with funds from the Memorial Fund donated for their loved ones) for stream exercise classes. The TV could also be used by the church. This exercise group has been meeting for 9 years with about 12-15 people participating. It was agreed that they could continue to store equipment at the church.*

Wendy reported that she and Pat had met with a representative from Best Buy regarding equipment the exercise group could use to continue using the Fellowship Hall for their exercise class. They would like to purchase a big screen television as well as additional equipment such as a router. It is hoped this equipment could also be used by the church as well as other groups. Best Buy suggested an 85inch LED TV anchored to the wall (where the bulletin board is now), a new router (to replace the one now being used and rented from Spectrum) with additional nodes placed throughout the church to boost the signal, a sound bar, and the wall mount. The total cost, plus installation, would be \$3817.09. The funds would come from existing Memorial Fund accounts - \$1160 (Jenny) and \$780 (Arthur) contributed in their memory. Pat and Wendy are requesting \$1500 from the church to complete the purchase. The urgency is due to current sales they would like to take advantage of.

This request was discussed by the group and a motion was made: The church will use \$1500 of Memorial Funds, in addition to \$1940 from the two Memorial Accounts, for a total of \$3440 to purchase the television and additional equipment contingent on this equipment not interfering with the existing phone service in the elevator. Additionally, Pat will purchase all items and then be reimbursed by the church.

This motion was seconded and approved by a vote of 7 yeas and 0 nays.

Update received from Wendy:

1. On July 5th, 2022, I called Spectrum's Business Technical Support. The Tech's name was Jason. He confirmed that HAUMC is currently using a separate Modem and Router owned and installed by Spectrum for Internet and Phone services. We discussed Rusty's concern/question regarding the Elevator Phone. Spectrum's Tech verified that no telephones (including Elevator's) will be affected by replacing Spectrum's Router with the new Mesh Router we are purchasing from Best Buy.
2. During our conversation, I also questioned what Internet speed our church was receiving from Spectrum, whether it is 100 MBPS or 200 MBPS. He stated that as of the beginning of July, Spectrum had upgraded everyone to 300 MBPS. Jason also checked and verified that our Modem was positioned to do that upgraded speed now. Best Buy will be testing speed during installation of new Mesh Router.
3. **Correction:** I had told you during Admin's Meeting that HAUMC would save \$15.00/month on our Spectrum Monthly Bill after new Router was installed because that is what Best Buy's technician (Brandon) had told Pat and I when we met with him. Spectrum's Tech (Jason) said there is no rental fee for Spectrum's Router or Modem. However, Jason said HAUMC would save \$5.00/month instead, (which is the WIFI Fee) on our monthly bill. Not sure how Best Buy came up with the number of \$15.00 they gave us.