

ADMINISTRATIVE COUNCIL MEETING MINUTES (On Zoom)
January 23, 2023

Members present: **Rev. Ruth Merriam, Dick Merriam, Dwight Cooper (chairperson), Judy Meserve, Kitty Cogley, Kay Gregory, Connie Greenleaf, Vicki Record, Cheryl Ramsay, Rusty Greenleaf, and Phil Garwood**

Joys and Concerns were shared.

The Secretary's report from November 28, 2022, was approved as written.

Ministry Reports:

Trustees: Verizon has sent plans which will be discussed at the next Trustee meeting. Marilyn Brown left \$1,000 to the church, that check has arrived and has been turned over to the trustees.

Lay Leader: No report

Sunday School: No report

Staff Parish Relations Committee: This committee met this afternoon to discuss Douglas, the custodian, and some concerns which have become apparent. There are many issues, some of which are shared with Cox Memorial where Douglas also cleans. Patsy and the Pastor are meeting with Douglas in two days to discuss those concerns.

Stewardship & Finance: There are no issues to bring forward. Accounts are in the black.

Worship Committee: The worship committee has a meeting planed for 2/7. All Sundays are arranged up until Holy Week.

1/29: is Congregations choice message

2/5 : will be a Taize service to honor Ralphs 70th birthday.

2/12: The Pastor will be in North Carolina and Nancy Bischoff will be guest preacher.

Starting 2/19 we will be doing a 'pulpit exchange' with the Cooperative Parish Pulpit Exchange:

2/19: Reverend Rich Cullen will be here

2/26: Reverend Karen Munson

3/5: Kathy Patrick of Randolph UMC

The microphone being used during services has been working well.

UM Women: The next meeting will be in 3/8. There was a letter sent out to all members outlining changes. On 2/5 coffee hour will start again to be held on the first Sunday of every month.

UM Men: The next breakfast meeting is scheduled for January 28, 2023.

Caring Team: The Caring Team met several weeks ago. January's mission is Bridging The Gap – toothpaste, shampoo, and bar soap to be donated. February's mission is The Community Suppers. Sandy is set to visit the Alzheimer's Unit in Gardiner. Members have been doing visitations.

Community Suppers: In January a small group was fed. Pam is looking for help for February.

Pastor's Report: The pastor reported she has been putting a lot of thought into Holy Week services. A Ukrainian Festive is being planned with the Ukrainian couple who were here previously returning to HAUMC. They would be offering language and writing lessons, along with a religious discussion. More to follow. Randolph UMC is also collecting cans of soup for 'Souper Sunday' to benefit Chrysalis Place.

FINANCIAL REPORTS

Financial Reports: There is a current balance of approximately \$9,090.94 in the checking account. The Memorial Fund currently has \$16086.24 with \$8483.61 in the Robinson Fund.

Benevolence: There is \$699.52 in the Benevolence Fund.

Old Business:

1. **Sunday School and Youth Participation:** Nothing new to report
2. **Church Safety:** There will be a meeting 1/26. Members include Ralph, Jim Tolman, Phil and several members of Randolph UMC.

New Business:

1. **Pew Removal:** The subject was raised of removing the first pew on the left (facing the altar) to give Ralph more room for his instruments. This would make movement in the area much easier.
 - A motion was made to authorize the removal of one half of first row on the left side of the church. This motion was seconded and approved.
2. **Electronic Pianos:** There are two pianos in the church which are in disrepair. The one in the choir room and the other in the Fellowship Hall. Currently, we are paying \$175 per piano to tune twice a year. Ralph and Dwight Littlefield have investigated purchasing an electronic keyboard to replace these two. They recommend using Memorial Funds.
 - A motion was made spend up to \$2,000 to replace the two pianos with an electronic piano using Memorial Funds. This motion was seconded and approved.
3. **Discretionary Funds:** The Benevolence Fund monies are getting low. Kay recommends taking \$1000 from the Robinson Welfare Trust Fund and putting it into Benevolence.
 - A motion was made to move \$1000 from the Robinson Fund into Benevolence Fund for outreach. This motion was seconded and approved.
4. The new computer purchased for office use does not come with Microsoft 365 installed. This is a yearly expense renewable with a credit card. Vicki would like to purchase this software at a cost of \$99.99 a year.
 - A motion was made to allocate funds to purchase Office 365 for the office computer on a yearly basis. The funding would come from the Office Supplies budget line in the budget. This motion was seconded and approved.

Next meeting tentatively scheduled for February 20, 2023, at 6:30pm